

**Checklist: Change in Director, CEO, Executive, Chief Financial Officer and Chief Accountant**

<u>Information Disclosure</u>	Checked (✓)
<b>1. Resignation of director and management</b>	
<ul style="list-style-type: none"> <li>Name and position of resigning director (<i>In the case of holding multiple positions, please specify the resigned position and the remaining position</i>)</li> <li>Reason for resignation (<i>if the audit committee members resign before the end of their term or the entire audit committee resign</i>)</li> <li>Does the resignation affect the company's operation and how?</li> <li>Effective date</li> </ul>	
<b>2. Appointment of director and management</b>	
<ul style="list-style-type: none"> <li>The date of the board of directors' approval for the appointment</li> <li>Name and position of the director</li> <li>Term of office of directors <i>(If the appointment is to replace the resigning director, disclose the name of resigning director. If an appointment of a new director must be approved by the shareholders meeting, whereas the schedule of the shareholders' meeting shall be notified.)</i></li> <li>Effective date for the appointment</li> </ul>	
<b>3. Chairman and Manager or equivalent position in other names (CEO)</b>	
<ul style="list-style-type: none"> <li>Appointment of CEO (replacement for available position) and/or Change of CEO position's name Please specify that the name of appointed/changed position is the position of manager (CEO) as defined in Regulation of Listing of Ordinary Shares or Preferred Shares as Listed Securities. <u>Example:</u> XX Public Company Limited would like to notify the change of position name from Managing Director to Chief Executive Officer which is the position that equivalent to manager (CEO) as defined in Regulation of Listing of Ordinary Shares or Preferred Shares as Listed Securities section 6 Clause 59/2, Maintaining the Status of Listed Companies on the Exchange.</li> </ul>	
<b>4. CFO and Chief Accountant</b>	
<ul style="list-style-type: none"> <li>Newly-listed company in the Stock Exchange of Thailand/ mai Fill out the template, topic, reports and others <u>Choose</u> Information for change in CFO/Chief Accountant</li> <li>Change in CFO and Chief Accountant (<i>disseminate the news within 3 business days</i>) Fill out the template, topics per the circumstance <u>Choose</u> Change in CFO/Chief Accountant</li> </ul>	

**Template to choose for reporting the news to SET within 3 business days** (*Change of manager (CEO) or change of directors more than half of the total number of Board of Directors is required to make immediate disclosure*)

<u>Headline</u>	<u>Template</u>
- Appointment of Directors/Audit Directors/Management - Resignation of Directors/Audit Directors/Management	<u>Choose</u> Change of director/ Executive
- Form to report names and scope of work of the audit committee (F24-1)	<u>Choose</u> Other
- Change of Chairman/CEO	<u>Choose</u> Change of director/ Executive
- Change of CFO/Chief Accountant	<u>Choose</u> Change of CFO/Chief Accountant

**Document to be submitted to SET (not available to investors) within 7 business days**

<u>Headline</u>	<u>Template</u>
- Curriculum vitae of the company's directors (F24-2)	<u>Choose</u> The directors' biography information

Reference:

1. SET notification on Rules, Conditions and Procedures Governing the Disclosure of Information and Other Acts of a Listed Company B.E. 2560 (2017)
2. Regulation of the Stock Exchange of Thailand Re: Listing of Ordinary Shares or Preferred Shares as Listed Securities B.E. 2558 (2015)