

(Translation)

Bor.Jor (Wor) 8 / 2017



October 2 , 2017

The Stock Exchange of Thailand

Re: Adjustment on submission guidelines for listed companies' information and reports

To Managing Directors

All Listed Companies, Asset Management Companies, REIT Managers, Financial Advisors and Legal Advisors

- Attachments: 1. Summary of adjustment on submission guidelines for listed companies' information and reports
2. Submission guidelines for listed companies' information and reports
3. Summary of adjusted related regulations

The Stock Exchange of Thailand (SET) has reviewed and made some adjustments in the submission guidelines for listed companies' reports which aim to simplify the processes for the companies and encourage online information submission, while investors can still have sufficient information for making investment decisions. From now on the companies do not have to submit documents in hard copy. Companies must submit reports and information **online via SET Portal: SCP only**. The guidelines are as follows:

Type of information	Current submission guidelines	Adjusted submission guidelines
1. <u>Important events</u> such as board of directors' resolutions on dividend payments, capital increase, merger & acquisition, etc.	- submit online for publication	- the same
2. Information required as per section 56 and reports on important transactions 2.1 <u>information required as per Section 56 of Security Act</u> are: financial statement, annual registration statement (Form 56-1), annual report (Form 56-2) 2.2 <u>reports on important transactions</u> such as independent financial advisor report, tender offer report, etc.	- submit online for publication - Hard copy required	- the same - <u>Hard copy no longer required</u>
3. <u>Companies' information</u> such as articles of association, memorandum of association, biography of directors, report of changing details and users and contact persons, minutes of shareholders' general meeting, free float report, etc.	- Hard copy required	- <u>Hard copy no longer required</u> . Kindly submit online to SET for record and do the same with free float report.

Listed companies can study the information submission guidelines via SCP from Attachment 2 which is effective as of October 9, 2017. Also, listed companies can download related documents at www.set.or.th under section "Rules / Regulations" and Regulations – SET circular – Rules & Regulation.

Please be informed accordingly.

Yours sincerely,

(Signed) Paveena Sriphothong
Executive Vice President
(On behalf of the President)

Listing and Disclosure Department

Tel. 0-2009-9726

Fax 0-2009-9807-8

ตลาดหลักทรัพย์แห่งประเทศไทย The Stock Exchange of Thailand

93 ถนนรัชดาภิเษก แขวงดินแดง เขตดินแดง กรุงเทพฯ 10400 Tel: +662 009 9000 โทรสาร: +662 009 9991 Contact Center: +662 009 9999
93 Ratchadaphisek Road, Dindaeng, Bangkok 10400 Tel: +662 009 9000 Fax: +662 009 9991 Contact Center: +662 009 9999

