



The Stock Exchange of Thailand

(Translation)

Bor Jor. (Wor) 20/2013

April 1, 2013

Managing Directors

All Listed Companies

Dear Sir/Madam,

Re: Guidelines on proposing additional essential agenda for approval in a shareholders' meeting

Reference: Rules, Conditions and Procedures Governing the Disclosure of Information and Other Acts of a Listed Company.

Reference is made to Rules, Conditions and Procedures Governing the Disclosure of Information and Other Acts of a Listed Company. A listed company shall report to the Stock Exchange of Thailand (SET) immediately in case where the company's board of directors has scheduled the date of shareholders' meeting. The company must report the shareholders' meeting agenda and the date of the share register closing or the date of shareholders record for attending the shareholders' meeting or conferring of any rights to shareholders, to the SET at least 14 days prior to the date of such share register closing or the date of shareholders record. Nevertheless, some listed companies have proposed the additional essential agenda for approval in a shareholders' meeting after they had already fixed the date of share register closing or the date of shareholders record. This may affect the interests of securities holders or any decision to invest, or the price of, the securities of the listed companies.

The SET wishes to review the understandings regarding guidelines on proposing additional essential agenda for approval in a shareholders' meeting as follows:

1. To enable shareholders and investors sufficient time to scrutinize the information before having any decision on investment and whether to attend shareholders' meeting, the company must notify its board of directors' resolution to propose any additional essential agenda for approval in a shareholders' meeting to the SET not less than 14 days prior to the date of share register closing or the date of shareholders record in compliance with the SET's Rules referred to above.
2. In case the listed company must propose an additional essential agenda for approval in shareholders' meeting but the company is unable to report to the SET at least 14 days prior to the date of share register closing or the date of shareholders record, the listed company may revise the date of share register closing or the date of shareholders record and give notice to the SET at least 7 days prior to the date originally reported. The listed company must fix the new date of share register closing or the new date of shareholders record for attending the shareholders' meeting and report to the SET not less than 14 days prior to the revised date.

Please be informed and kindly comply accordingly.

Yours sincerely,

(Signed) Supakit Jirapraditkul

(Supakit Jirapraditkul)

Senior Vice President

On behalf of the President

Listing and Disclosure Department

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